

Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on July 15, 2024.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 21, 2024, gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, July 15, 2024. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll  
Neal Galletta  
Tim Troast  
Mike Longo  
John Pietrowski (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Erik DeLine (Council Liaison)  
Patrick K. Cole P.E.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the minutes from the Regular Meeting held on June 21, 2024, were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	None
Abstain:	Longo

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

**CHAIRMAN REPORT:**

Chairman Carroll presented again the proposal for the Wastewater Treatment Plant study from H2M Engineers which will be a study of the whole plant process. Superintendent Pietrowski is also requesting to continue the study.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote to approve the engineering services to complete the proposed wastewater treatment capacity investigation was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent
Nays:	Troast
Absent:	None

Chairman Carroll presented a proposal from H2M for an asset management plan update. This will be engineering services for preparing and updating PLBMUA's asset management plan for their water system.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Longo, and upon roll call vote to have the engineering services provided by H2M engineer to perform an asset management plan update for the water system was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Chairman Carroll read an emergency resolution for the record regarding the Authority's to complete the necessary repair work to the Trojan 3000 Plus Ultraviolet (UV) Disinfection System of the wastewater treatment plant. The inability of the system to effectively remove harmful bacteria can negatively affect the environmental health and wellness of the Ramapo River.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote to make the necessary repairs to the Ultraviolet (UV) Disinfection System was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Chairman Carroll presented the proposal for the Authority's Aeration System Upgrades from H2M Engineers to provide professional engineering services associated with the evaluation of the existing sanitary wastewater treatment plant aeration system and preparation of an Engineering Design Report to establish the basis of design and recommended upgrades to the aeration system.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote to have engineering services provided by H2M to complete an engineering design and report regarding the aeration system upgrade was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Chairman Carroll also reported about One2One Tech Solutions regarding their termination. Mr. Carroll stated there are a number of reasons why, first being that the contract term exceeds one year that is prohibited under the New Jersey Local Public Contract Laws. Mr. Troast stated that before One2One is terminated he (Chris Pohts) must give the Authority every password and username needed. Mr. Pohts has previously refused to give out any passwords or usernames. Chairman Carroll stated that this is another reason to terminate Mr. Pohts, and the Authority will hold his check until he agrees to give the requested information. Mr. Troast also noted that Mr. Bobby Cruz has agreed to take on the I.T. position for \$1,000 a month. Mr. Galletta is concerned about Mr. Cruz not having his own company or insurance coverage. Mr. Troast understands he just thought he was a local guy that could be here promptly if needed. Mr. Troast does feel that Mr. Pietrowski's referral to replace One2One would like to replace all the hard drives for \$2,700. Mr. Troast feels that is unnecessary spending.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote to terminate One2One Tech Solutions Tech Solutions was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Mr. Pietrowski stated that his referral to replace the I.T. position is PCVisions, Joseph Korman has suggested that the Authority to remove the VPN on the server once the letter is sent to One2One Technology Solutions regarding his termination.

**FINANCIAL OPERATIONS:**

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for July	\$309,528.78
Additional Expenses for June	\$36,352.24
Hospitalization for July	\$25,374.53
Operating Payroll/Gross June	\$104,767.69
Social Security for June	\$7,147.88
Meter Deposit Refund for June	<u>\$128.50</u>
TOTAL	\$483,299.62

**CAPITAL:**

H2M Associates Inc.	\$2,860.00
H2M Associates Inc.	<u>\$11,360.00</u>
TOTAL	\$14,220.00

**UPON MOTION** duly made by Mr. Kent and seconded by Chairman Carroll, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

**Vote:**

Ayes: Carroll, Galletta, Longo, Kent, Troast  
Nays: None  
Absent: None

Mr. Galletta also reported that the Authority moved more money into the Cash Management account and opened 3 separate accounts.

**PERSONNEL:**

Mr. Troast reported progress.

**WATER OPERATIONS:**

Mr. Kent reported that the lead service line inventory has been submitted for the year. Mr. Kent also reported that the Authority has started Lead and Copper sampling for the drinking water. This is required to be done every three years and a majority of the samplings were received. Mr. Kent also noted that water pumping for June is up 10% from last June however, pumping is down 6% year to date from January to June of 2023.

**UPON MOTION** duly made by Mr. Troast and seconded by Mr. Longo, and upon roll call vote that the water operations report was accepted.

**Vote:**

Ayes: Carroll, Galletta, Longo, Kent, Troast  
Nays: None  
Absent: None

**WASTEWATER OPERATIONS:**

Mr. Longo inquired about the two new pumps that need to be installed at the South Pump Station and the other pump in RBC Liftpump. Mr. Pietrowski is waiting for a quote for installation from R&R. Mr. Longo inquired if there are any employees that can do the installation. Mr. Pietrowski stated that one pump is in a confined space with additional infrastructure needed, the other pump requires some welding and installation from the manufacturer. Mr. Longo also inquired about Albany Pump Station's two failed isolation valves and two failing check valves. Mr. Pietrowski stated that Albany Pump Station has a giant hole in the impeller and the isolation valves are nonoperational at this point. Mr. Pietrowski stated Mr. Sweeney has reached out to the manufacturer, Smith and Loveless for replacement parts and quotes. Mr. Longo was also inquiring why Mr. Pietrowski is meeting with PSI process for quotes and not Rapid Pump. Mr. Pietrowski stated that he met with Rapid Pump, and he is just looking for a second option on installation for the pumps for South Pumping Station with PSI process.

**UPON MOTION** duly made by Mr. Troast and seconded by Chairman Carroll, and upon roll call vote that the wastewater operations report was accepted.

**Vote:**

Ayes: Carroll, Galletta, Longo, Kent, Troast

Nays: None

Absent: None

**SUPERINTENDENT'S REPORT:**

Mr. Pietrowski went over the report he created for all commissioners regarding: Findings, Operations and Request. Mr. Pietrowski reported that the Ultraviolet Disinfection System (Trojan 3000 Plus). Trojan came and replaced bulbs, sleeves, and ballasts so now two UV channels are back in line. Trojan will be coming back September 5 to complete the job. E coli samples were taken, and it passed permit. Mr. Pietrowski stated the treatment plant is still up and down. There are still some operational things to be done, but they are moving in the right direction and TSS (Total Suspended Solids) numbers are consistently lower. Mr. Pietrowski is still waiting for an updated proposal for the SCADA system from NSI (Neal System Incorporated) also he and Mr. Sweeney were not impressed with the upgrade design with NSI. Mr. Pietrowski and Mr. Sweeney had a meeting with Mike Samuel, from the engineering firm R3M, to discuss another option for SCADA. He is still waiting for that proposal, however, he and Mr. Sweeney both felt more comfortable with Mike's upgrade to the SCADA. Mr. Pietrowski stated that after the failure of the existing post-aeration unit, a replacement is not sufficient to provide a Dissolved Oxygen residual in the plant effluent. Ray, from R&R will be providing a quote to replace the unit as the pumps are undersized for what they do. Mr. Pietrowski mentioned that the Lime Silo, which stores and pumps lime into the wastewater plant as part of the existing treatment process is completely offline and has been for over two years. This item will be discussed during the H2M Treatment Plant Review. Mr. Pietrowski went over a couple of problematic generators. The Albany P.S. generator needs a new Automatic Transfer Switch that Rick from Roberge Electric will be installing. Pompton Village needs a new generator and transfer switch, and Summit Falls needs a new radiator so they can have backup fire flow. Summit Falls had a second option on the radiator, and it seems like they will be using their own mechanic however, they need to keep the Authority informed on the progress. Mr. Pietrowski also stated that Mr. Sweeney submitted the lead service line inventory which needs to be completed in July of every year. Albany P.S. has two failed check valves Mr. Sweeney reached out to the manufacturer for replacement parts. Lakeside Pump Station also has two failed isolation valves making it difficult to pull clogged pumps. Mr. Pietrowski and Mr. Sweeney are looking for replacements. Mr. Pietrowski went over the operations stating the 4 ash trees that were dead at South Station have been removed and other trees trimmed. They have started Valve Turning, as part of the Water Quality Accountability Act requirement. The Polymer usage is being evaluated to see if there is a more cost effective and efficient chemical. They started lead and copper sampling for drinking water. This testing is required every three years. They are reviewing the plans and coordinating with Passaic County on the construction of their new senior housing facility on the old Country Garage site on Ringwood Ave. A flow test will be performed for the senior housing project. The sand filter effluent pump has been received from IPS

following the repair of the motor it was installed and is now back in operation. Albany station generator transfer switch has been installed and its operating. Employees replaced a failed 4-inch check valve for the gravity thickener transfer pump. They also drained the gravity thickener for an annual tank inspection. Employees also started hydrant painting. Mr. Pietrowski is recommending replacing the I.T position with his referral of PCVisions (Joseph Korman) to also run the SCADA and NJDEP Cybersecurity. Mr. Troast has some concerns about removing hard drives from each computer for \$2700. This is not necessary to replace all hard drives. Mr. Pietrowski stated that the price includes replacing the hard drives in the SCADA system as well.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote to authorize the Superintendent to hire PCVisions as I.T. for a month-to-month contract until February for the reorganization meeting and to move the Superintendents report was accepted.

**Vote:**

Ayes: Carroll, Galletta, Longo, Kent, Troast

Nays: None

Absent: None

Mr. Galletta inquired if there are any changes or updates in the new construction/projects in town. Mr. Pietrowski stated the Smith project reached out to him regarding connection fees. They are anticipating a similar structure to what is being done with the Meridia project. They are looking to have retail on the first floor and apartments on top, estimating 51 units with parking under the building. There was some additional discussion regarding connection fees and credits on existing lines.

**ATTORNEY'S REPORT:**

Mr. Kassover reported that he sent out a notice to Meridia attorney to replenish their escrow account. Mrs. Read confirmed that the Authority received the check. Mr. Kassover stated that he drafted a letter for One2One Tech Solution and will make any additional changes to the letter before sending it out. Mr. Kassover also prepared an emergency resolution regarding the Ultraviolet Disinfection System. Mr. Kassover noted that two closings took place for the Note, Well#3 PFAS and the North Pumping Station. There will be another closing on the Bond. Mr. Kassover asked Mrs. Read to contact Michelle Loucopolos from Hawkins Delafield & Woods LLP to find out when the Authority will get their refund of engineering fees.

**COUNCIL LIAISON:**

Mr. DeLine reported progress.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote that the attorney and council Liaison reports were accepted.

**Vote:**

Ayes: Carroll, Galletta, Longo, Kent, Troast

Nays: None

Absent: None

**OLD BUSINESS:**

Mr. Galletta inquired about the advertisement signs that are located in the dog park and if the costs of the signs go towards the dog park upgrades. Mr. Kent stated that is correct, the funds do go towards the necessary needs. Mr. Galletta stated is a necessary item water or a water fountain. Mr. DeLine stated that the funds go to a general fund and there have been a number of requests for a dog water fountain, so it is being considered. Mr. Kent noted that the town would pay for the material and the rental of the machine needed to install the waterline and the Authority would do the labor.

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion of one item.

**UPON MOTION** duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote one item was accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

**OLD BUSINESS:**

Chairman Carroll reported that he would like Mrs. Read to find out more about submitting invoices for refundable money from the I-BANK. Chairman Carroll also reported that there will need to be a revision of the Authority's water and sewer connection fees. The last revision was in 2015 - Mr. Paul Cuva, CPA will be working on the revised calculations. Mr. Kent mentioned having an annual retainer fee for engineering services may help with billing services. There was some discussion regarding the retainer with no determination.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:20pm.

**Vote:**

Ayes	Carroll, Galletta, Longo Kent, Troast
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary