

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on June 12, 2024.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 21, 2024, gave notice that the Regular Meeting of the Authority would be held at 6:00pm Wednesday, June 12, 2024. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Tim Troast
John Pietrowski (Superintendent)
Jeffrey M. Kassover (Attorney)

ABSENT:
Michael Longo
Erik DeLine Council Liaison

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the minutes from the Regular Meeting held on May 20, 2024, were accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo
Abstain:	Kent

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

CHAIRMAN REPORT:

Chairman Carroll requested to move the proposal from H2M Engineers to review the WWTP (Wastewater Treatment Plant) Operations and Reporting and WWTP Treatment Capacity Investigation. The proposal amount is \$18,500.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote the proposal from H2M's engineering services to review the WWTP Operations and Reporting and WWTP Treatment Capacity Investigation to be accepted.

Vote:

Ayes	Carroll, Kent
Nays:	Galletta, Troast
Absent:	Longo

FINANCIAL OPERATIONS:

Mr. Galletta read a resolution for the record regarding the increased Water and Sewer Rates.

UPON MOTION duly made by Mr. Galletta and seconded by Chairman Carroll, and upon roll call vote that the resolution to increase the Water and Sewer Rates – Sewer increase will reflect in the July, 2024 billing and the Water increase will reflect in the October 2024 billing was accepted.

Vote:

Ayes Carroll, Galletta, Kent, Troast
Nays:
Absent: Longo

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for June	\$67,897.12
Additional Expenses for May	\$7,156.86
Hospitalization for June	\$25,374.53
Operating Payroll/Gross May	\$167,183.78
Social Security for May	\$9,920.77
Meter Deposit Refund for May	<u>\$1,254.00</u>
TOTAL	\$278,787.06

CAPITAL:

H2M Associates Inc.	\$2,860.00
H2M Associates Inc.	\$9,231.50
H2M Associates Inc.	\$7,315.00
H2M Associates Inc.	\$2,840.00
Roberge Electric	<u>\$8,082.75</u>
TOTAL	\$30,329.25

UPON MOTION duly made by Mr. Galletta and seconded by Chairman Carroll, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and was accepted.

Vote:

Ayes: Carroll, Galletta, Kent, Troast
Nays:
Absent: Longo

Mr. Galletta also noted that there will be additional cash management accounts open. The Authority would like to keep separate accounts for now. Mr. Galletta stated the engineering

line on the budget report will be a reimbursement so that number will change. Mr. Galletta also stated that the Authorities fiscal year ended on May 31, 2024. There are a number of line items that went over budget; however, the bottom line is 98.2% of spending. That percentage can change if a bill comes in dated before or on May 31, 2024. Mr. Galletta requested a closed session.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote that the Chairman's and the Finance reports were accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

PERSONNEL:

Mr. Troast reported progress.

WATER OPERATIONS:

Mr. Kent reported on the water pumping and for the month of May pumping was down 5% from the May of 2023. Year to date pumping is down from 2023.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote that the Water Operations report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

SUPERINTENDENT'S REPORT:

Mr. Pietrowski went over the report that he created and provided to each commissioner regarding Findings, Operations, and Requests. Mr. Pietrowski first reported on Operations reporting the M.U.A removed 3 dead trees that were on the plant and 4 dead/dying Ash trees at South Station pending a quote to have removed. M.U.A staff have started Valve Turning as part of the Water Quality Accountability Act requirements. Cole Hudson (Summer hire) started work Monday, June 10, 2024. They are also reviewing the plans and coordinating with Passaic County on the construction of their new senior housing facility on the old County Garage site on Ringwood Ave. All of the requested information has been sent to Stephen Sullivan at Keefe Law Firm regarding the Class Action PFAS lawsuit. Mr. Pietrowski went over the Requests, stating he would like to implement a summer hours program for all employees to leave at noon every other Friday until Labor Day. Mr. Pietrowski also would like to implement a new working schedule. Operations employees will work from 7:30am to 4:00pm and the office will work from 8:00am to 4:00pm, with a working lunch. Mr. Troast finds no issues with changing the hours of

operations however, he is against the summer hours. Mr. Galletta would like to know what other Municipalities close at 4:00pm instead of 5:00pm. Mr. Pietrowski stated he will get Mr. Galletta a list of those Municipalities that close at 4:00pm. Mr. Galletta is also against the summer hours. Mr. Kent had some questions regarding lunch breaks however, he is ok with the time change. There was some additional discussion regarding summer hours and the regular hours being changed. Mr. Pietrowski also stated that if the hours change, it will take about two weeks for any contractual changes so if approved the changes will go into effect in July.

UPON MOTION duly made by Mr. Troast and seconded by Chairman Carroll, and upon roll call vote the Operations and Administration Office hours change was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

Mr. Galletta changed his vote to a no after the motion was passed, he wants to know about other towns hours before voting yes. The motion was still accepted as the majority voted yes and there is no need for another motion.

UPON MOTION duly made by Mr. Troast and seconded by Chairman Carroll, and upon roll call vote that the Operations and the Administration Office hours will change was accepted.

Vote:

Ayes	Carroll, Kent, Troast
Nays:	Galletta
Absent:	Longo

Mr. Pietrowski continued with his report stating that he would like to recommend a change in the Information Technology Professional from our current company, One2One Solutions. Mr. Pietrowski would like to bring on PCVisions as not only our IT Professional, but also for the SCADA and NJDEP Cybersecurity program professionals. Mr. Troast inquired about Neal System that handles the SCADA. Mr. Pietrowski has looked into multiple vendors for a SCADA upgrade, one who works closely with PCVisions. He is still waiting for multiple proposals for the upgrade and the includes Neal Systems. Mr. Galletta inquired about all costs regarding One2One and PCVisions. He is shocked over the monthly costs that One2One is charging compared to the monthly proposal PCVision will charge. Mr. Troast also thinks that One2One's monthly charges are extremely exorbitant for the work that is done. Mr. Troast also stated that during the transfer from Billy Doty to John Pietrowski One2One completed the process in a very unprofessional manner. Mr. Troast also noted that a 5-year contract does not exist for a municipality so at this time the Authority does not have a contract with One2One Solutions. Mr. Kassover requested a closed session to continue the contract conversation.

Mr. Pietrowski continued with his report now regarding Findings. Mr. Pietrowski stated some of the findings are pressing and others will take time. Mr. Pietrowski began with the Ultraviolet Disinfection System (Trojan 3000 Plus) that was installed in 2005/2006. These

systems usually have a 20-year life span meaning the system is at the end of its life and there is a dire need of replacement. The Authority is not meeting permit requirements for E coli. Mr. Kassover inquired if this should be advertised to the public. Mr. Pietrowski stated that this is an emergency situation, and that the DEP would believe that E.coli overage on permit would be a public health concern. Mr. Kassover requested a memo for an emergency resolution and a quote. Mr. Galletta inquired about the cost and Mr. Pietrowski stated that he will make sure not to spend over \$100,000 dollars to get the UV system back up and running. There was some discussion about using the Authorities surplus to pay for the new system. Chairman Carroll will contact Paul Cuva (Authorities Accountant) to get the correct answer about using the surplus money. Mr. Troast would like to come to an agreement so Mr. Pietrowski can move forward with getting the UV system replaced to meet permit with the DEP. Chairman Carroll stated that the funds are available in some form if it means taking it from another line item for a program that can wait as this is much more pressing.

UPON MOTION duly made by Mr. Troast and seconded by Chairman Carroll, and upon roll call vote to make the funds available for Mr. Pietrowski to move forward to replace the Ultraviolet Disinfection System in an emergency resolution that will be ready for next month's meeting and to not exceed over \$100,000 was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

Mr. Pietrowski also reported that the treatment plant was running extremely low on microbes and adjustments were made that have improved this significantly. The aeration system is also in dire need of repair or replacement. The oxygen in the treatment plant is necessary for the biological process, and for the removal of Ammonia, which is a permitted parameter. The air handling infrastructure is bereft with leaks throughout the system, and the blowers are extremely inefficient, and they also leak. Mr. Pietrowski is requesting in the coming year or two to consider a large-scale upgrade or rebuild of the air handling system, including new piping, fine bubbler aeration headers, and new turbo-blower, with the added benefit that new blowers will significantly slash the electrical consumption of the treatment plant. Mr. Pietrowski talked about how the SCADA system is unreliable and needs to be updated. He is waiting for multiple proposals. Mr. Pietrowski stated that the plant employees have started manually taking reading again every morning to have backup, in case the SCADA system shuts down, and doesn't record the flow data. In conjunction with the SCADA system, the alarm system for each well house and pumping station they found there to be several issues with the timing call outs. Mr. Pietrowski stated that the Chlorine residuals at the three well houses were all lower than they should have been. The Chlorine has been increased to meet specification. Mr. Pietrowski also indicated that post-aeration is one of the last steps before the water is discharged into the river. The post-aeration unit that was installed is not sufficient to provide a dissolved oxygen residual in the plant effluent. Mr. Pietrowski has placed an order to replace the unit with the proper technology. There are currently 2 new pumps that have been purchased, but still need to be installed: one is the small, jockey pump at South Pumping Station, and the other is an RBC Lift pump. Mr. Pietrowski is meeting with PSI Process to get a quote for installation. The thickener overflow

system needs at least one new pump and an entire rebuild in the future. The Lime Silo, which stores and pumps lime into the wastewater plant as part of the existing treatment process, is completely offline, and it has been for over 2 years. Mr. Pietrowski will discuss this with H2M during the treatment plant review. The Sand Filters are operational but do have a few minor leaks and will be monitored moving forward. The overflow pipe on primary settling tank #3 was completely rotted. This caused the tank to not operate correctly. The pipe was replaced and is now brought back to its designed operation. The last findings are a couple generators, including one at the pump stations, that are problematic. Albany pumping stations generator needs a new automatic transfer switch, Rick from Roberge Electric will be installing it. Summit Falls Booster Station needs a new radiator so they can have backup fire flow. Pompton Village needs a new generator and transfer switch. Pompton Village will pay for the new generator and transfer switch.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote that the Superintendents report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

ATTORNEY'S REPORT:

Mr. Kassover reported he prepared the resolution to approve the new rate schedule. Mr. Kassover sent a letter to Meridia Capodagli attorney requesting to replenish their escrow account since a bill came in and their escrow balance will not cover the cost. Mr. Kassover also reported that the attorney for the PFAS litigation will be sending a claim form when it comes, he will pass it to Mr. Pietrowski.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote that the Attorney's report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

OLD BUSINESS:

Mr. Galletta inquired to Mr. Kent if he was able to analyze if 279 Ramapo Street is worth renting. Mr. Kent stated he will not be able to complete anything until late summer because he is busy moving his business. Mr. Kent stated there is a lot to consider with hiring someone to manage the property and questioned whether it is worth it. Mr. Galletta also inquired about the dog park, and if there can be running water or a fountain installed. Mr. Kent stated that open space does not want to pay for the materials even though the Authority would complete the work. Mr. Troast stated that open space does not have the funds available.

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion of one item.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Kent, and upon roll call vote one item was accepted.

Vote:

Ayes	Carroll, Galletta, Troast
Nays:	None
Absent:	Longo

UPON MOTION duly made by Mr. Galletta, and seconded by Mr. Kent, and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 7:30pm.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

RESOLUTION

CLOSED SESSION STATEMENT

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on June 12, 2024, this body is of the opinion that such circumstances presently exist.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

To discuss professional contract negotiations.

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: _____

Kevin P. Carroll, Chairman

Attest: _____

Tim Troast, Assistant Secretary

UPON MOTION duly made by Chairman and seconded by Mr. Troast, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 8:35pm.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 8:36pm.

Vote:

Ayes	Carroll, Galletta, Kent, Troast
Nays:	None
Absent:	Longo

Prepared by: Mary Read

Respectfully submitted by

Tim Troast, Assistant Secretary